



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

(मानव संसाधन विकास मंत्रालय भारत सरकार द्वारा स्थापित)

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INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Estd. By Ministry of Human Resource Development, Govt. of India)

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Registrar

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IISER/REG-20/ADMN./352

Date: 01.06.2020

NOTIFICATION

On the recommendations of the Finance Committee, the Board of Governors in its 39th Meeting held on 04.05.2020, approved the following Delegations of Powers at various level vide its Resolution No.BoG.20.39.6.

S.No	Particulars	Approving Authority	Existing Financial Powers	Proposed Financial Powers
1.	Top sanctioning authority for all financial and administrative matters of the Institute	Board of Governors	Full Powers in all cases	No change
2.	All kinds of purchases & Other expenditure from projects, schemes and consultancy Fund	Dean (R & D)	up to 10 lakhs	up to 25 lakhs
3.	Purchase of Goods/Equipment (Approved by BOG at its 18 th Meeting held on 23.05.2014)	Heads of the Departments & Centres/Principal Investigator of Project	2 lakhs (for Institute) 10 lakhs (for project)	No change
		Registrar/All Deans	Up to Rs.2.5 lakhs	No Change
		Dy. Director/Dean R & D	Rs.20 lakhs (only for Project Purchase)	No Change
		Director	No upper limit	No change
4.	Sanction of honorarium as per GOI norms/remuneration/other payments to non-teaching employees from MHRD grant	Registrar	Full powers	No change
5.	Expenditure related to operational expenses (office expense, minor equipment, consumables etc.)	Assistant Registrar	-	Rs.5,000/-
		Deputy Registrar	-	Rs.10,000/-
6.	All Expenditure related to Student Activities	Dean Students	-	up to Rs.2.5 lakhs
		Director	Full powers	No change
7.	Payment of Scholarship, TA/DA for domestic travel and other academic related expenditure of students within approved & allotted budget as per institute norms	Dean (Acad)/R & D/Students	-	Full Powers
8.	Students expenditure for international conferences	Director	Full powers	No change

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S.No.	Particulars	Approving Authority	Existing Financial Powers	Proposed Financial Powers
1.	Expenditure for medicines and consumables directly related to Health services	Medical Officer/SMO/CMO	-	Rs.50,000/- for recurring expenses
		Director	-	No Change
2.	Purchase of Journals/Books/Periodicals	Chairman, Library Advisory Committee	-	up to Rs.25 lakhs
		Director	Full powers	Above Rs.25 lakhs
3.	Bill passing powers	Assistant Registrar (F &A)	-	up to Rs.20,000/-
		Deputy Registrar (F &A)	-	Up to Rs.2 lakhs
		Registrar	-	Above Rs.2 lakhs
4.	Cheque Signing (Joint Signatories)	AR or DR and Registrar and/or Director	1. AR or DR and Registrar 2. Alternately Director will sign in the absence of Registrar 3. In emergent situation Registrar and Director will be the signatories	No Change
5.	Utilization of interest on Corpus Funds to meet urgent budget expenditure of the institute when release of grants delayed from MHRD	Director	Full Powers	Full powers and to be reported to Finance Committee/Board
6.	All kinds of expenditure not covered under revision of financial powers	Director	Full powers	No Change
7.	Construction and Development of Campus by Institute Works Department	Director	Rs.50 lakhs	No Change

B. M. Singh
Registrar

To

1. The Director
2. P.A. to Registrar
3. All Deans
4. All HoDs
5. The Principal Investigator of Project
6. The Senior Medical Officer
7. Assistant Registrar (Accounts)
8. Assistant Registrar (P&S)
9. The Chairman, Library Committee
10. The Librarian